

Quest Registration Parental Consent Form

ATTENTION COACH: This form must be completed by the student's parent or legal guardian. Once they have filled out and signed the form, please return to the Quest Registration Site and click the "Edit" button for the student to upload the signed form. Once our team has reviewed the form, you will be able to finish the registration process for this student. Thank you for your patience!

Digital versions of this form, including Spanish- and Polish-language versions, can be found online at <https://registration.lmcodequestacademy.com/legal/consent>.

Hello Parents/Guardians,

Your child, _____, is interested in attending a Code Quest® and/or Lockheed Martin CYBERQUEST® competition in the near future. As your child is under 13 years of age, privacy and children's protection laws, including the US Children's Online Privacy Protection Act (15 U.S.C. §§ 6501-6506) requires us to obtain your consent before we can start to collect personal information we need to complete the registration process for these events. This form outlines:

- What information we intend to collect
- Why we collect this information
- Who we are, and who has access to information we collect
- How we use this information
- How we protect this information
- Your rights regarding this information

Please review the information provided in this form carefully. If you have any questions about this form or the information it contains, please let us know using the contact information provided at the end of this form. If you agree to allow us to collect your child's personal information for the purposes outlined in this form, please complete the section at the end of the form and return it to your child's teacher/coach as soon as possible so they can complete the registration process. Thank you for supporting your child's future career in programming or cybersecurity.

What Information Is Collected

To complete the registration process, we will ask your child's teacher/coach to provide your child's:

- Name (First/given name and last/surname)
- Birthdate
- If attending an in-person (non-virtual) Code Quest® or Lockheed Martin CYBERQUEST® event:
 - Country of Citizenship
 - If not a citizen of the country where the event is held, additionally:
 - For US Permanent Residents attending a US event:
 - US Permanent Resident ID (Green Card) number
 - US Permanent Resident ID (Green Card) expiration date
 - US Permanent Resident ID (Green Card) scan/photograph
 - For all other cases:

- Passport number
- Passport country
- Passport expiration date
- Country of birth
- Scan/photograph of passport's photo page

Why We Collect This Information

Lockheed Martin is a national defense contractor, and has many responsibilities to protect the work we do. Since we host Code Quest® and Lockheed Martin CYBERQUEST® events at Lockheed Martin facilities, our security offices require that we know who is attending each event. Many locations have additional security requirements for visiting foreign nationals in order to ensure compliance with various international trade and national security laws. The information we collect is the bare minimum required by our security office in order to fulfill these requirements.

Who Has Access to This Information and Why

Lockheed Martin Quest™ is a volunteer-run program within Lockheed Martin Corporation, which organizes and runs the Code Quest® and Lockheed Martin CYBERQUEST® events, among other programs. All of our volunteers are Lockheed Martin employees. The information we collect is made available to Lockheed Martin Quest™ program leadership and Lockheed Martin's security office in order to manage the registration process for these events and to facilitate visitation requests to Lockheed Martin facilities. All collected information is stored in an encrypted database hosted on Amazon Web Services on servers within the United States.

Lockheed Martin does not share, sell, rent, or transfer personal information except as noted above or as required by law.

How We Use This Information

As noted above, information we collect about your child will be provided to Lockheed Martin's security office as part of a visitation request, to allow your child to visit our facility to participate in a Code Quest® and/or Lockheed Martin CYBERQUEST® event, and to assist with our planning and management of those events.

How We Protect This Information

All information we collect is stored in an encrypted database, and can only be accessed by individuals with a need to access that information. We maintain all reasonable precautions, including appropriate technical and organizational security measures, policies, and procedures in order to protect personal information against unauthorized access, disclosure, and misuse. We also ensure that all children's personal information is permanently deleted from our systems within 30 days after the conclusion of our last Code Quest® or Lockheed Martin CYBERQUEST® event each year.

Your Rights Regarding This Information

As your child's parent or legal guardian, you retain full rights to your child's personal information. In particular, you have the right to:

- Review what information we have collected for your child at any time

- Request corrections to the information we have collected for your child
- Revoke your consent for us to collect or retain your child’s personal information

To exercise any of these rights, please reach out to us at the contact information below with a clear request of what you would like done. We will respond to any and all such requests as quickly as possible.

Additionally, once your child’s teacher/coach has provided us with this signed form, they will have an option to “Revoke Parental Consent” within our website. Clicking this button will instantly revoke your consent for us to collect and retain your child’s personal information and will delete all information we have collected about your child to that point.

Where to Find Additional Information

For more information about our privacy practices, please see the Lockheed Martin Quest™ Privacy Policy, available online at <https://registration.lmcodequestacademy.com/legal/privacy-policy> . For information about our consent process specifically, please visit <https://registration.lmcodequestacademy.com/legal/consent> .

How to Contact Us with Questions or Concerns

If you have any questions or concerns about the information we’ve provided here, the registration process for Lockheed Martin Quest™ events, or want to request that we take some action with regard to your child’s personal information, you can contact us at one of the email addresses below:

- Lockheed Martin Code Quest®: code-quest.gr-aero@lmco.com
- Lockheed Martin CYBERQUEST®: cyberquest.info@lmco.com
- Lockheed Martin Privacy Office: privacy.fc-lm@lmco.com

Additionally, your child’s teacher/coach can reach out to the registration leads for the event(s) they are attending; contact information for them is provided on the Quest Registration website at <https://registration.lmcodequestacademy.com/site/list> . We will be sure to respond to any emails as quickly as possible.

THANK YOU for your support of your child’s interest in programming and/or cybersecurity!

Your efforts help ensure a brighter future for your child and the world at large.



Quest Registration Parental Consent Form

This form is a **Notice to Obtain Parent's Affirmative Consent to the Collection, Use, or Disclosure of a Child's Personal Information**, as required by 16 C.F.R. § 312.4(c)(1).

By signing below, you acknowledge the following:

- You are the parent or legal guardian of _____, who has expressed interest in attending either a Code Quest® and/or Lockheed Martin CYBERQUEST® event at the location(s) below:
 - Code Quest®: _____
 - Lockheed Martin CYBERQUEST®: _____
- Lockheed Martin has collected your contact information for the sole purpose of obtaining your consent to collect your child's personal information.
- Your verifiable consent is required for Lockheed Martin to collect any personal information about your child, and Lockheed Martin will not collect, use, or disclose such information until and unless you provide said consent.
- The personal information Lockheed Martin intends to collect about your child is limited to: First Name, Last Name, Birthdate, Country of Citizenship, US Permanent Resident (Green Card) or Passport information, Country of Birth. We will not collect any more personal information than is strictly required, nor any personal information not listed herein.
- You have reviewed the Lockheed Martin Quest™ Privacy Policy at <https://registration.lmcodequestacademy.com/legal/privacy-policy>
- This form provides the means by which you may provide verifiable consent for Lockheed Martin to collect your child's personal information as stated above, and your signature below indicates that you are providing such consent.
- If you do not provide consent prior to the conclusion of the registration process for the event your child wishes to attend, Lockheed Martin Corporation will permanently delete your contact information and child's name from our records.
- Once provided, you are free to revoke this consent at any time, and upon receiving notice of such revocation, Lockheed Martin will immediately delete all personal information collected for you and your child and cease further collection.
- Providing this consent does not guarantee your child will be able to attend the event(s) listed above, and additional forms such as liability waivers and/or photo releases may be required.

Please sign this form **in blue or black ink** (not digitally!) then return it to your child's teacher/coach so they can upload it to the Quest Registration Site.

Your Name (Printed)

Your Student's Name

Signature

Date